

Buckden Parish Council Chair's Report March 2022

1) Buckden and Diddington - CAPALC Affiliation

Please find attached your affiliation pack with all of the information you need regarding our 2022/23 affiliation with CAPALC Ltd.

The affiliation pack outlines the benefits of membership of CAPALC Ltd can provide the council as the corporate body when discussing renewal at your council meeting.

Proposal: Buckden Parish Council agrees to the renewal of CAPALC membership at a fee of 724.02 to include Data Protection Officer Membership Scheme

2) Annual Meetings

We have a legal requirement to hold two annual meetings. The first is the Annual Parish Council Meeting and what we call the Annual Parish Assembly.

- **Annual Parish Council Meeting** This scheduled for 10th May and is the first Parish Council meeting of the new Council year and this year it follows on from the local elections. At this meeting we elect the Chair and Vice Chair for the year confirm the membership of Committees and Advisory Groups.
- **Annual Parish Assembly** this is a meeting for residents of the village where we present our annual report and give local groups and elected representatives the chance to present what they have been doing over the last year. A date for the Assembly needs to be agreed, the suggestion is Tuesday 17th May 2022

Proposal: To approve the date for Annual Parish Assembly Tue 17th May 2022

3) Elections

This is a reminder of the requirement for all Councillors to complete the Election Nomination Forms

- All personal parts of the form to be completed by Councillor
- Councillor ensures that his/her application is proposed and seconded by a resident of the village
- Signature of proposed Councillor is witnessed

The suggestion is that two dates are put in the diary where I, the Clerk and another Councillor will be in the office and Councillors can bring in their forms for checking and to have their nomination proposed and seconded

ACTION To agree dates for completion of forms

4) Drainage work in the High Street

The work is progressing well. The trenches have been dug and pipes laid that will take water when it rains. A series of manholes have been installed to allow easy access to inspect drainage and clear blockages. At some points infrastructure issues such as gas pipes have meant changes to the specifications for the pipe work but these are being dealt with as they arise. Additional gullies are being installed to drain the water more quickly from the road surface. The water will be diverted to the Taylor's Lane culvert. The Parish Council would like to thank the contractors for the care they are taking and the consideration that they are showing to residents.